

WV Board of Landscape Architects Agenda

March 27, 2025

- I. Call to order – 11:30am
- II. Approval of January Minutes - Approved
- III. Treasurer's report -
 - Beginning FY Cash Bal: \$14,681.19
 - Ending Cash Balance: \$10,766.61
 - Current month expenses: \$816.42
 - YTD Expenses: \$11,044.58
 - Approved

OLD BUSINESS – 11:32am

- I. CLARB Fees
 - a. Voted to raise fee to \$200 annually. Filing for an increase can begin at any point. 30 day public comment period begins the day of filing. Need to send a letter to all licensees which needs to be ready the day of filing.
- II. Applications
 - a. McIntyre – approved, #446 issued
- III. COA Audit - need to do an audit this year
- IV. PDH Audit - need to do an audit this year

NEW BUSINESS – 11:38 am

- I. Applications
 - Michael Hunton – approved, #467 issued
- II. Governor's Orders due April 24th and we are up to date so far.
 - a. 1-25 – Backyard Brawl, comparing regulations and fees to neighboring states
 - i. We had some of this info from CLARBWe have fewer licensees than other states, different (higher) fee structure likely necessary as a result.
 - b. 6-25 – Identifying unnecessary and or outdated rules
 - i. Please review the rules and make suggestions back to Jason (after the meeting)

- III. CLARB Fees
 - a. Leaving CLARB would create an unreasonable burden on the board, we should maintain CLARB membership
 - b. Requiring all our licensees to have a CLARB record would provide a discount but is not feasible at this time.
- IV. Next Board Meeting should be mid to late July after renewals come in.

Meeting adjourned at 11:53 am.